June 12, 2015   **GOM 2015-22**

TO: Financial Aid Administrators

FROM: Catalina G. Mistler
          Chief, Program Administration & Services Division

SUBJECT: **U.S. Selective Service System Match**

This Operations Memo from the California Student Aid Commission (Commission) reports that the Commission has made progress to establish a secure data exchange with the U.S. Selective Service System (SSS) to electronically register eligible male students who selected this option on their California Dream Act Application (CADA).

- The electronic match process with SSS has been established to assist CA Dream Act male students between the ages of 18 and 25, in registering for Selective Service.

- This process will expedite the completion of this financial aid requirement by eliminating the need for a paper registration; similar to the current process for non-CA Dream Act students.

- The Commission expects the registration results from its first secure data exchange with the SSS, by early July, 2015.

- Some of the current active fields in the Cal-ISIR will need to be updated but no changes to the layout are expected.

In anticipation of the confirmation process, the Commission has made the following changes:

Cal ISIR Record Layout Update #1

- The Selective Service Registration Flag (field #360) has been updated with the relevant valid content below:

  - Y = Registration completed
  - N = Registration not completed
  - T = Temporarily exempt
  - Blank = Record not sent to Selective Service

- The Commission expects that the majority of records results will be a "Y." If the SSS match process is completed successfully, no further steps are required and the student's registration is finalized.

- The Commission will notify the students of their confirmed registration to the SSS.

- If the SSS match is not completed, the student is not registered. Please assist students to meet SSS requirements.

Cal ISIR Record Layout Update #2

- The Transaction Data Source (field #174) has been updated to reflect the SSS transaction. When field #360 is updated, the corresponding field #174 will yield a valid content value of "5C" which equates to a "CSAC correction."

- Campuses are encouraged to make the necessary updates to their software and/or database to reflect the new valid content for both fields.

Selective Service Number

- For students who are confirmed as registered, their Selective Service number will be displayed on the Student Confirmation Page. This page can be found in WebGrants, by selecting the Dream Act Application link.

Cal ISIR Transaction number

- The Commission will update each Cal ISIR record sent for SSS registration by updating the Transaction Number (field #4) to the next number. For example: Cal ISIR transaction #3 will be updated to Cal ISIR transaction #4 with the SSS registration.

Updated Dream Act Documents

- The following documents have been modified to accommodate updated field values. Changes to the file are denoted with red font:

  - 2015-16 Dream Act Application Cal ISIR file layout
  - 2015-16 Dream Act Application Comment Code Document
  - 2015-16 Cal ISIR Cross Reference

- These documents can be found on the Commission's website www.csac.ca.gov by selecting the COLLEGES hover over and accessing the IT Technical Documents link.

A recorded, on-demand mini-training module on this topic will be made available to institutions in the upcoming weeks. The Commission will release an additional communication in early July with updated information on this process.

Thank you for partnering with the Commission in better serving California Dream Act students. Please do not hesitate to contact the Commission's Institutional Support if you have any questions or need further assistance.

Need to contact us?

- Institutional Support phone number: (888) 294-0153
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